

Contract for Temporary Appointment of a Teacher

FORM NO.9

Mr./Mrs. s/o/w/o

Whose temporary appointment in Government School

as Temporary Teacher for reasons: i) Non-Availability of Govt. Teacher ii) Excess in the Students Number iii) Any other reason (state reasons)

with effect from (Date)..... to is hereby made.

Your appointment is of temporary nature and your responsibilities under this appointment are as under:

- 1) To be punctual as against the school timings
- 2) To teach in classes as per the head teacher’s instructions
- 3) To provide friendly environment to children instead of the intense one.
- 4) To exchange your thoughts with teachers and members of the School Council for the betterment of the school.
- 5) To take care of the cleanliness and discipline of the students
- 6) To contact parents of students as per the instructions of the head teacher
- 7) To actively participate in co-curricular and extra-curricular activities in school as per the instructions of head teacher.

Salary

Your salary is fixed at rupees 1500/- per month which will be paid by the School Council. There shall be no increase in your salary. You will not be entitled to any other benefits. You will not be paid salary during summer vacations.

Leaves

You may avail a maximum of two leaves in a month and that too with the approval of the leave by the head teacher.

In case you avail leaves more than two in a month, there will be a deduction for additional leaves from your salary at a rate of rupees fifty (50) per day.

Contract Period

Your service will continue for a contract period stated above. However, in case of irresponsible attitude or appointment of a regular teacher, the School Council is empowered to cancel this contract of appointment on three (3) days notice without assigning any reason. The decision of the School Council shall not be appealable at any other forum.

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Signatures of the Chairperson

Dated

Signatures of the Co-Chairperson

Dated

(Acceptance of Appointment as Temporary Teacher)

Is/o/ w/o.....have accepted my appointment as Temporary Teacher after reading and understanding the conditions mentioned above. I am willing to work on these conditions as a Temporary Teacher(Non-governmental) in Government School.....Tehsil.....District.....CNIC Number.....Signatures.....Date